



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
HEADQUARTERS, UNITED STATES ARMY AREA III SUPPORT ACTIVITY
UNIT #15716
APO AP 96271-5716

01 JAN 2006

IMKO-AC-PWH

MEMORANDUM FOR SEE DISTRIBUTION

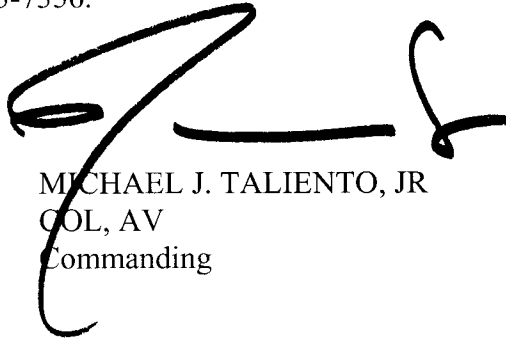
SUBJECT: USA Area III Support Activity, Policy Memorandum #5, Use of Laundry Facilities in Unaccompanied Personnel Housing (UPH) by Private Hire Maids and Family Members

1. This policy supersedes USASA Area III Policy Memo #5, SAB, dated **15 Apr 2005**.
2. REFERENCE: AR 210-22, Private Organizations on DA Installations, 22 October 2001.
3. PURPOSE: To prescribe procedures for the use of laundry facilities in Unaccompanied Personnel Housing (UPH) by private hire maids.
4. Applicability: This policy applies to all personnel assigned/working at Camp Humphreys.
5. Policy:
 - a. Family members and domestic employees (private hire maids) employed by soldiers in UPH are not authorized to use the laundry facilities to provide laundry service to personnel that are not residents of UPH.
 - b. Washers and dryers located in UPH are government property and are provided for the sole use of personnel who reside in UPH. Any private hire maid that provides laundry services for unauthorized personnel or family members that use laundry facilities for personal use are in violation of Army policies.
 - c. Occupants of UPH observing private hire maids doing laundry for unauthorized personnel should report the information to the building coordinator, who in turn, will report the incident to the Housing Manager to investigate.
 - d. Continued abuse of government furnished property will result in removal of the private hire maid concerned from the installation.

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- 6 Sponsors shall take full responsibility for private hire maids whom they sponsor.
7. Supplements to this policy are not permitted without written approval of the Commander, USA Area III Support Activity.
8. POC is the Chief, Housing Division at 753-7356.



MICHAEL J. TALIENTO, JR
COL, AV
Commanding

DISTRIBUTION:

A & B plus
All Occupants